

November 02, 2018

Dear Poplar Creek Estates Homeowners,

The Board of Directors looks forward to your attendance at this year's annual homeowners' meeting. It will be held **Thursday, November 15 at 6:30 PM in the cafeteria at Harpeth Valley Elementary.**

Attendance & Proxies

As in year's past, we will raffle a free year of dues to one resident. You must be present to win. Please remember that we must have 10% of homes (37) represented at the meeting to constitute a quorum and conduct business.

Enclosed you will find a proxy form that can be used to pass your voting power to a neighbor. We encourage homeowners who are unable to attend to provide their proxy to someone who can.

Budget and other Documents

Prior to November 15, the budget for 2019 will be posted to www.poplarcreekestates.org along with minutes from our 2018 meeting. Physical copies of the minutes and budget will also be provided at the annual meeting.

Board Vacancies

Four or more board vacancies will be filled this year by secret ballot. We encourage all residents to consider serving in this role. It is an excellent opportunity to give back to the neighborhood and become involved in matters that affect us all.

Annual Dues Increase

Because the cost of maintaining PCE property continues to increase each year, and because we have recently invested in our entrance walls and lighting systems, it is now time to replenish the HOA's reserves and begin planning for our next large expense. With these goals in mind, the Board will increase annual dues by the equivalent of \$3.75 per month for 2019. More about this decision is enclosed.

In addition to offering updates on improvements and activities in the neighborhood, this meeting is intended to seek input on topics that will need attention in 2019 – please come ready to share!

We look forward to your attendance on November 15th.

Regards,



Bill Arth, Board President



Catherine Wilson, Treasurer & Secretary

Poplar Creek Estates HOA Board